# MASTER KEY PROOF PARTIAL DELEGATION

## SELECT THE SCENARIO THAT DESCRIBES THIS APPLICANT'S CLAIM TO CANADIAN CITIZENSHIP



ALL REQUIRED VERIFICATION (GCMS AND MICRO) MUST BE COMPLETED BEFORE PROCEEDING

<u>Desc</u>	ription	<u>Checklist</u>
C-37 REPLACEMENTS	Previous certificate 3(1)(f)	3(1)(f)
	Previous certificate 3(1)(g)	3(1)(g)
	Previous certificate 3(1)(h)	3(1)(h)
	Previous certificate 3(1)(i)	3(1)(i)
	Previous certificate 3(1)(j)	3(1)(j)
BORN IN CANADA	Before February 15, 1977	3(1)(d)
	On or after February 15, 1977	3(1)(a)
GRANTED CITIZENSHIP	Before February 15, 1977	3(1)(d)
(including C-14 / 5.1 adoption grants and 5(2)(b)'s)	On or after February 15, 1977	3(1)(c) / 3(1)(c.1)
BORN OUTSIDE CANADA CANADIAN PARENTAGE	Before January 1, 1947	3(1)(d)
	January 1, 1947 to February 14, 1977	
	Previously issued RBA certificate	3(1)(d)
	Previously issued 3(1)(e) certificate	3(1)(e)
	Previously issued 4(3) letter	3(1)(e)
	No previous record	3(1)(g)
	Previous application not finalized	3(1)(g)
	Previously issued 3(1)(g) certificate	3(1)(g)
	February 15, 1977 to April 16, 2009	3(1)(b) – Born Before C-37 (Mennonite?)
	April 17, 2009 to present (C-37)	3(1)(b) – Born After C-37 (Mennonite?)
ISSUED A CERTIFICATE	Before February 15, 1977	3(1)(d)
BORN OUTSIDE CANADA	Before January 1, 1947	3(1)(d)

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## 3(1)(a) Checklist

STOP IF THERE IS A CURRENT OR PREVIOUS IS MISUSE OR RECALL OF CERTIFICATE, RE			ENUNCIATION,
	CTION		
St.	ECTION 1		
→ Is applicant requesting a date of birth that differs from the birth certificate or our records?	□ Yes □ No		PROGRAM SUPPORT H NEXT QUESTION
☐ Was this person previously issued a certificate under 3(1)(a)?	□ Yes	CONTINUE WIT	
SE	ECTION 2		
Are previously issued certificates in the poss	session of a third pa	arty?	□ Yes □ No
Has the person had multiple certificates (3 n in the last 5 years)?	niniature certificat	es lost/stolen	☐ Yes ☐ No
			☐ Yes ☐ No
	NUE WITH SECTION		OKI
SE	ECTION 3		
Was either parent employed in Canada by a international agency?	foreign governme	nt or	Yes No
Was the person born on a ship or airplane?	Yes No		
IF YES TO <u>EITHER</u> QUESTION, IF NO. CONTI	, REFER FILE TO P NUE WITH SECTION		
,			
SECTION Agents are only required to request de Perfection must be done before reference  Output  Description of the second secon		rmation as d	escribed below.
OO YOU HAVE:			
☐ Two <b>legible</b> ID documents as per OnLine Ma	nual ( <b>one for pre</b> -s	schoolers)?	
Two photographs as per specifications?	an latinate and other		£:2
Documents to support name if different from	n birth certificate o	or previous certi	ricate?
<ul><li>✓ All relevant questions completed?</li><li>✓ Application signed?</li></ul>			
Application signed:  All previously issued certificates accounted to APPLICATION IS APPROVED!!	for (if applicable)?	DO NOT PEG/C	ANCEL UNTIL
Provincial birth certificate – original or certif FIRST TIME CERTIFICATE ONLY!	ied copy (for Queb	oec – issued sinc	e January 1, 1994)?
Contact client or post abroad for out	standing inforr	mation/docu	ments.
When everything is in order, approve a	application or r	refer file to Pi	rogram Support
Agent Signature:		DATE	: <b>.</b>

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NAME/UCI:		

## 3(1)(b) Checklist - Mennonite - Born After C-37

This checklist is applicable only if:

- -the person was born outside Canada on or after April 17, 2009 and
- -the person is claiming Canadian citizenship through a Canadian parent



IF THERE IS A CURRENT OR PREVIOUS RECORD FOR THIS APPLICANT OR THE DERIVATIVE

PARENT WHERE NO CERTIFICATES WERE ISSUED OR WITH ANY EVIDENCE OF LOSS,

RENUNCIATION, REVOCATION, MISUSE OR RECALL OF CERTIFICATE, REFER TO PROGRAM

SUPPORT [Exception - Consult PS Helpdesk if derivative parent has a CURRENT 10(1) or 10(2)

Revocation case]

Revocation case]	derivative parent has a Connew 10(1) or 10(2)
SECTION	N 1
Was this person previously issued a certificate under 3(1)(b)?	<ul><li>☐ Yes CONTINUE WITH SECTION 2</li><li>☐ No CONTINUE WITH SECTION 3</li></ul>
SECTION 2 – REP	LACEMENT 3(1)(b)
Is applicant requesting a birthdate that differs from previously issued citizenship certificate?	birth certificate or
☐ Are the parents adoptive? ☐ Are previously issued certificates in the possession of	☐ Yes☐ No☐ Yes☐ Yes☐ Yes☐ Yes☐ Yes☐ Yes☐ Yes☐ Yes
	□ No
☐ Has the person had multiple certificates (3 miniatur in the last 5 years)?	e certificates lost/stolen
Is there any indication of misuse of certificates on the file?	nis file or on a previous
Is there any indication on file that child's birth is the Fertilization) or surrogacy arrangement?	result of IVF (In Vitro
IF YES TO <u>ANY</u> QUESTION, REFER If NO, CONTINUE WITH	
DOES <u>ONE</u> OF THESE SCENARIOS APPLY TO THE DERIVATIVE PARENT?	
<ul> <li>Derivative parent was granted citizenship 5(1) or 5(2)(a) with an effective date <u>before</u> the applicant's birth</li> </ul>	☐ Yes Proceed to <b>Section 4</b>
☐ Derivative parent was born in Canada	□ No Refer file to Program Support
<u>or</u>	
<ul> <li>Derivative parent was granted Canadian citizenship on or after January 1, 1947 and prior to February 15, 1977 with an effective date <u>before</u> the applicant's birth</li> </ul>	

The Distriction of the Common Service of the

The derivative parent was granted citizenship 5(1)   after February 15, 1977	[[ <u>NOT/N</u>	IOT 5.:	<u>1 ADOPTION ]]</u> or 5(2)(a) on or 2.6
Is the parent's effective date <b>before</b> the child's		Yes	Proceed to next question
birth?		No	Refer file to Program Support
☐ Is there information on this file or any previous		No	Proceed to next question
file (micro) that the applicant's Grandparents		Yes	Refer file to Program Support
were born in Canada?			
$\square$ Is there information on this file or any previous		No	Proceed to <b>Section 4</b>
file (micro) that the applicant's Grandparents		Yes	Refer file to Program Support
were granted citizenship before the derivative			
parent's birth?			
The derivative parent was born in Canada <u>on or a</u> t	fter Jan	uary 1	, 1947. 2.3
☐ Was one of his/her parents (applicant's		Yes	Refer file to Program Support
grandparent) employed by a foreign		No	Proceed to <b>Section 4</b>
government? – Per response to Question 8a			
(last question - on Page 4 of current application)			

Circlemation Analysis on were defaults in

The derivative parent was born in Canada <u>before</u>	January 1	1947.	. 2
Was this parent residing outside Canada for more than 2 years before January 1, 1947?	1	es o	Refer file to Program Support Proceed to next question
Was this parent a citizen of another country before January 1, 1947?	1	es o	Refer file to Program Support Proceed to <b>Section 4</b>
NONE OF THESE SCENARIOS APPLIES TO THIS APP	PLICANT		
☐ REFER FILE TO PROGRAM SUPPORT			
SECTION 4 PE Agents are only required to request docum Perfection must be done before referring to		rmat	
<ul> <li>Two photographs as per specifications?</li> <li>Documents to support name if different from birth</li> <li>All relevant questions completed?</li> <li>Application signed?</li> <li>All previously issued certificates accounted for (if a APPLICATION IS APPROVED!!</li> <li>All PR cards/IMM 1000's surrendered or accounted</li> </ul>	pplicable)?	DO NO	OT PEG/CANCEL UNTIL
Applicant's birth certificate with place of birth and TIME CERTIFICATE ONLY!	parentage -	- origir	nal or certified copy? FIRST
☐ Canadian parent's provincial birth certificate – orig January 1, 1994), if applicable? ONLY IF FIRST TIME CERTIFICATE FOR PARENT!			
"Important Notice" printed and placed in docket o REFERRED TO PROGRAM SUPPORT )	n file cover	? ( <u>ONI</u>	<u>LY</u> IF FILE IS NOT BEING
Contact client or post abroad for outs	standing	inforı	mation/documents.
When everything is in order, approve app Support.	plication	or re	efer file to Program
Agent Signature:			DATE:

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NAME/UCI:		

## 3(1)(b) Checklist – Mennonite – Born Before C-37

This checklist is applicable only if:

- -the person was born outside Canada February 15, 1977 to April 16, 2009 <u>and</u>
- -the person is claiming Canadian citizenship through a Canadian parent



IF THERE IS A CURRENT OR PREVIOUS RECORD FOR THIS APPLICANT OR THE DERIVATIVE PARENT WHERE NO CERTIFICATES WERE ISSUED OR WITH ANY EVIDENCE OF LOSS,

RENUNCIATION, REVOCATION, MISUSE OR RE	CALL OF CERTIFICATE, REFER TO PROGRAM  derivative parent has a CURRENT 10(1) or 10(2)
Revocation case]	derivative parent has a Connew 10(1) of 10(2)
SECTIO	N 1
Was this person previously issued a certificate under 3(1)(b)?	☐ Yes CONTINUE WITH <b>SECTION 2</b> ☐ No CONTINUE WITH <b>SECTION 3</b>
SECTION 2 – REP	LACEMENT 3(1)(b)
Is applicant requesting a birthdate that differs from previously issued citizenship certificate?	birth certificate or
☐ Are the parents adoptive?	☐ Yes ☐ No
Are previously issued certificates in the possession	of a third party?
Has the person had multiple certificates (3 miniatur in the last 5 years)?	e certificates lost/stolen
Is there any indication of misuse of certificates on the file?	his file or on a previous
Is there any indication on file that child's birth is the Fertilization) or surrogacy arrangement?	e result of IVF (In Vitro
IF YES TO <u>ANY</u> QUESTION, REFER If NO, CONTINUE WITH	
DOES <b>ONE</b> OF THESE SCENARIOS APPLY TO THE DERIVATIVE PARENT?	
<ul> <li>Derivative parent was granted citizenship 5(1) or 5(2)(a) with an effective date <u>before</u> the applicant's birth</li> </ul>	
☐ Derivative parent was born in Canada	☐ Yes Proceed to <b>Section 4</b>
<u>or</u>	☐ No Refer file to Program Support
<ul> <li>Derivative parent was granted Canadian citizenship on or after January 1, 1947 and prior to February 15, 1977 with an effective date <u>before</u> the applicant's birth</li> </ul>	

The derivative parent was granted citizenship 5(1) o	r 5(2)(a	) on or	
		Yes	Proceed to <b>Section 4</b>
Is the parent's effective date <b>before</b> the child's birth?		No	Refer file to Program Support
The derivative parent was born in Canada on or aft	<u>ter</u> Janı	uary 1	, 1947.
			2.3
☐ Was one of his/her parents (applicant's		Yes	Refer file to Program Support
grandparent) employed by a foreign		No	Proceed to <b>Section 4</b>
government? – Per response to Question 8a			
(last question - on Page 4 of current application)			
The derivative parent was born in Canada before J	anuary	1, 194	<del>1</del> 7.
			2.3
☐ Was this parent residing outside Canada for		Yes	Refer file to Program Support
more than 2 years before January 1, 1947?		No	Proceed to next question
☐ Was this parent a citizen of another country		Yes	Refer file to Program Support
before January 1, 1947?		No	Proceed to <b>Section 4</b>
NONE OF THESE SCENARIOS APPLIES TO THIS APPL	ICANT		
☐ REFER FILE TO PROGRAM SUPPORT			

#### **SECTION 4 PERFECTION**

Agents are only required to request documents/information as described below.

Perfection must be done before referring to Program Support.	
DO YOU HAVE:	
Two legible ID documents as per OnLine Manual? (one for preschoolers)	
Two photographs as per specifications?	
$\square$ Documents to support name if different from birth certificate or previous certificate?	
All relevant questions completed?	
Application signed?	
All previously issued certificates accounted for (if applicable)? <b>DO NOT PEG/CANCEL UNTIL APPLICATION IS APPROVED!!</b>	
All PR cards/IMM 1000's surrendered or accounted for (if applicable)?	
Applicant's birth certificate with place of birth and parentage – original or certified copy? <b>FIR TIME CERTIFICATE ONLY!</b>	ST
Canadian parent's provincial birth certificate – original or certified copy (for Quebec - issued sir January 1, 1994), if applicable? <b>ONLY IF FIRST TIME CERTIFICATE FOR CHILD; NO PREVIOUS CERTIFICATE FOR PARENT!</b>	ice
"Important Notice" printed and placed in docket on file cover? ( ONLY IF FILE IS NOT BEING REFERRED TO PROGRAM SUPPORT )	
Contact client or post abroad for outstanding information/documents.	
When everything is in order, approve application or refer file to Program Support.	
Agent Signature: DATE:	

NAME/UCI:		

## 3(1)(b) Checklist - Non-Mennonite - Born After C-37

This checklist is applicable only if:

- -the person was born outside Canada on or after April 17, 2009 and
- -the person is claiming Canadian citizenship through a Canadian parent

IF THERE IS A CURRENT OR PREVIOUS RECORD FOR THIS APPLICANT OR THE DERIVATIVE PARENT WHERE NO CERTIFICATES WERE ISSUED OR WITH ANY EVIDENCE OF LOSS, RENUNCIATION, REVOCATION, MISUSE OR RECALL OF CERTIFICATE, REFER TO PROGRAM SUPPORT [Exception - Consult PS Helpdesk if derivative parent has a CURRENT 10(1) or 10(2) Revocation case]  SECTION 1						
SECTION 1						
Was this person previously issued a certificate under 3(1)(b)?	<ul><li>☐ Yes CONTINUE WITH SECTION 2</li><li>☐ No CONTINUE WITH SECTION 3</li></ul>					
SECTION 2 – REPLA	CEMENT 3(1)(b)					
Is applicant requesting a birthdate that differs from bir previously issued citizenship certificate?	rth certificate or					
☐ Are the parents adoptive?	☐ Yes ☐ No					
Are previously issued certificates in the possession of	a third party?					
Has the person had multiple certificates (3 miniature of in the last 5 years)?	□ No					
Is there any indication of misuse of certificates on this file?	□ No					
Is there any indication on file that child's birth is the refereilization) or surrogacy arrangement?	esult of IVF (In Vitro					
IF YES TO <u>ANY</u> QUESTION, REFER FII If NO, CONTINUE WITH N						
DOES <u>ONE</u> OF THESE SCENARIOS APPLY TO THE DERIVATIVE PARENT?						
<ul> <li>Derivative parent was granted Canadian citizenship on or after January 1, 1947 with an effective date <u>before</u> the applicant's birth [ <u>not</u> including 5(2)(b) grants or 5.1 Adoption grants ]</li> </ul>	<ul> <li>☐ Yes Proceed to Section 4</li> <li>☐ No Refer file to Program Support</li> </ul>					
<ul> <li>Derivative parent was <u>issued</u> a certificate under 3(1)(c) on or after February 15, 1977</li> <li>[<u>not</u> including section 3(1)(c.1) or former 5(2)(b)]</li> </ul>	□ No Refer the to Program Support					
<ul> <li>Derivative parent was issued a certificate under 3(1)(d) on or after February 15, 1977</li> <li>[ <u>not</u> including former 4(1)(b), 5(1)(b), RBA, 40(1)(b) or 39(B)(1) ]</li> </ul>						
<u>or</u>						
☐ -Derivative parent was born in Canada						

		derivative parent was granted citizenship 5(1) [ February 15, 1977	[[ <u>NOT/I</u>	NOT 5.		r 2.6
	П	Is the parent's effective date <u>before</u> the child's birth?		Yes No	Proceed to next question Refer file to Program Support	
	(	Is there information on this file or any previous file (micro) that the applicant's Grandparents were born in Canada?		No Yes	Proceed to next question Refer file to Program Support	
	( £	Is there information on this file or any previous file (micro) that the applicant's Grandparents were granted citizenship <u>before</u> the derivative parent's birth?		No Yes	Proceed to <b>Section 4</b> Refer file to Program Support	
-	The c	derivative parent was born in Canada <u>on or af</u>	f <u>ter</u> Jan	uary 1	l, 1947.	2.3
	t	Was one of his/her parents (applicant's grandparent) employed by a foreign government? – Per response to Question 8a (last question - on Page 4 of current application)		Yes No	Refer file to Program Support Proceed to <b>Section 4</b>	

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Was this parent residing outside Canada for more than 2 years before January 1, 1947?	□ Yo	es o	Refer file to Program Support Proceed to next question
Was this parent a citizen of another country before January 1, 1947?	□ Y0	es o	Refer file to Program Support Proceed to <b>Section 4</b>
The derivative parent was i <u>ssued</u> a certificate unde NOT/NOT 3(1)(C.1) ADOPTION ] [NOT/NOT PI			
Was derivative parent issued a certificate under 3(1)(c) with an effective date <u>before</u> the applicant's birth?	□ Y(	es O	Proceed to next question Refer file to Program Support
Is there information on this file or any previous file (micro) that the applicant's Grandparents were born in Canada?	□ N □ Ye	o es	Proceed to next question Refer file to Program Support
Is there information on this file or any previous file (micro) that the applicant's Grandparents were granted citizenship <u>before</u> the derivative parent's birth?	□ N	o es	Proceed to <b>Section 4</b> Refer file to Program Support
The derivative parent was granted Canadian citizen February 15, 1977 under 10(1), 10(2), 10(3) or 10(5)		er Jai	nuary 1, 1947 and prior to 2.4/2.
Was the derivative parent granted Canadian citizenship under one of the above sections before February 15, 1977?	□ Y	es	Proceed to Section 4
□ REFER FILE TO PROGRAM SUPPORT			
SECTION 4 PER Agents are only required to request docume	nts/info	rma	
SECTION 4 PER Agents are only required to request docume Perfection must be done before referring to	nts/info	rma	
SECTION 4 PER Agents are only required to request docume Perfection must be done before referring to DO YOU HAVE:	nts/info Prograr	rma n Su	
SECTION 4 PERAgents are only required to request documer Perfection must be done before referring to DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for	nts/info Prograr	rma n Su	
SECTION 4 PER Agents are only required to request documer Perfection must be done before referring to DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?	nts/info Prograr	rma n Su lers)	pport.
SECTION 4 PER Agents are only required to request documer Perfection must be done before referring to DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certifications.	nts/info Prograr	rma n Su lers)	pport.
SECTION 4 PER Agents are only required to request documer Perfection must be done before referring to DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certifications All relevant questions completed?	nts/info Prograr	rma n Su lers)	pport.
SECTION 4 PER Agents are only required to request documer Perfection must be done before referring to DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certifications.	nts/info Progran	rma n Su lers)	certificate?
SECTION 4 PER Agents are only required to request documer Perfection must be done before referring to DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certific All relevant questions completed?  Application signed?  All previously issued certificates accounted for (if applicab)	program preschoo tate or prev	n Sullers)	certificate?
SECTION 4 PER Agents are only required to request docume Perfection must be done before referring to  DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certific All relevant questions completed?  Application signed?  All previously issued certificates accounted for (if applicab APPROVED!!	nts/info Progran preschoo ate or previous	n Sullers)	certificate?
SECTION 4 PER Agents are only required to request documer Perfection must be done before referring to  DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certific All relevant questions completed?  Application signed?  All previously issued certificates accounted for (if applicab APPROVED!!  All PR cards/IMM 1000's surrendered or accounted for (if application Applicant's birth certificate with place of birth and parents)	nts/info Program preschoo ate or preside)? DO No applicable) age – origin	n Sullers)  OT PE	certificate?  EG/CANCEL UNTIL APPLICATION IS  certified copy? FIRST TIME  or Quebec - issued since January 1,
SECTION 4 PER Agents are only required to request documer Perfection must be done before referring to  DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certific All relevant questions completed?  Application signed?  All previously issued certificates accounted for (if applicab APPROVED!!  All PR cards/IMM 1000's surrendered or accounted for (if Applicant's birth certificate with place of birth and parenta CERTIFICATE ONLY!  Canadian parent's provincial birth certificate — original or other	nts/info Program Program preschoo ate or preschoo ate or preschoo ate or preschoo ate or preschoo ate or preschoo	n Sullers)  OT PE  anal or  oppy (for or o	certificate?  EG/CANCEL UNTIL APPLICATION IS  certified copy? FIRST TIME  Dr Quebec - issued since January 1, EVIOUS CERTIFICATE FOR PARENT!
SECTION 4 PER Agents are only required to request document Perfection must be done before referring to  DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certifications and the completed?  All relevant questions completed?  Application signed?  All previously issued certificates accounted for (if applicable APPROVED!!  All PR cards/IMM 1000's surrendered or accounted for (if application Signed):  Applicant's birth certificate with place of birth and parents CERTIFICATE ONLY!  Canadian parent's provincial birth certificate — original or of 1994), if applicable? ONLY IF FIRST TIME CERTIFICATE FOR "Important Notice" printed and placed in docket on file compared to the complex of the certificate	r preschoo  r preschoo  ate or preschoo	n Sullers)  OT PE  anal or  appy (for property of the property	certificate?  EG/CANCEL UNTIL APPLICATION IS  certified copy? FIRST TIME  or Quebec - issued since January 1, EVIOUS CERTIFICATE FOR PARENT!  FILE IS NOT BEING REFERRED TO
SECTION 4 PER Agents are only required to request document Perfection must be done before referring to DO YOU HAVE:  Two legible ID documents as per OnLine Manual? (one for Two photographs as per specifications?  Documents to support name if different from birth certificate All relevant questions completed?  Application signed?  All previously issued certificates accounted for (if applicab APPROVED!!  All PR cards/IMM 1000's surrendered or accounted for (if Applicant's birth certificate with place of birth and parents CERTIFICATE ONLY!  Canadian parent's provincial birth certificate — original or of 1994), if applicable? ONLY IF FIRST TIME CERTIFICATE FOR "Important Notice" printed and placed in docket on file coprogram SUPPORT)	r preschoo  r preschoo  tate or preschoo  applicable  applicable  applicable  certified con  R CHILD; Nover? (ON	n Sullers)  OT PE  anal or  ppy (for properties)  LY IF	certificate?  EG/CANCEL UNTIL APPLICATION IS  certified copy? FIRST TIME  or Quebec - issued since January 1, EVIOUS CERTIFICATE FOR PARENT!  FILE IS NOT BEING REFERRED TO  rmation/documents.

31b non-Menno Post C-37 2014/10/14

NAME/UCI:		

#### 3(1)(b) Checklist - Non-Mennonite - Born Before C-37

#### This checklist is applicable only if:

- -the person was born outside Canada February 15, 1977 to April 16, 2009 and
- -the person is claiming Canadian citizenship through a Canadian parent



IF THERE IS A CURRENT OR PREVIOUS RECORD FOR THIS APPLICANT OR THE DERIVATIVE

PARENT WHERE NO CERTIFICATES WERE ISSUED OR WITH ANY EVIDENCE OF LOSS,

RENUNCIATION, REVOCATION, MISUSE OR RECALL OF CERTIFICATE, REFER TO PROGRAM

SUPPORT [Exception - Consult PS Helpdesk if derivative parent has a CURRENT 10(1) or 10(2)

Revocation case!

Revocation case]	
SECTIO	N 1
Was this person previously issued a certificate under 3(1)(b)?	☐ Yes CONTINUE WITH <b>SECTION 2</b> ☐ No CONTINUE WITH <b>SECTION 3</b>
SECTION 2 – REP	LACEMENT 3(1)(b)
Is applicant requesting a birthdate that differs from previously issued citizenship certificate?	birth certificate or
Are the parents adoptive?	☐ Yes ☐ No
Are previously issued certificates in the possession	
Has the person had multiple certificates (3 miniatur in the last 5 years)?	re certificates lost/stolen
Is there any indication of misuse of certificates on t file?	his file or on a previous
Is there any indication on file that child's birth is the Fertilization) or surrogacy arrangement?	e result of IVF (In Vitro
IF YES TO <u>ANY</u> QUESTION, REFER If NO, CONTINUE WITH	
DOES <u>ONE</u> OF THESE SCENARIOS APPLY TO THE DERIVATIVE PARENT?	
<ul> <li>Derivative parent was <u>granted</u> Canadian citizenship on or after January 1, 1947 with an effective date <u>before</u> the applicant's birth [including 5(2)(b) grants]</li> </ul>	<ul><li>☐ Yes Proceed to Section 4</li><li>☐ No Refer file to Program Support</li></ul>
☐ Derivative parent was <u>issued</u> a certificate under 3(1)(c) or 3(1)(d) on or after February 15, 1977	r
<u>or</u>	
☐ Derivative parent was born in Canada	
	I

The derivative parent was granted Canadian citizen	ship or	or aft	er February 15, 1977. 2.1
☐ Is the parent's effective date <b>before</b> the child's		Yes	Proceed to <b>Section 4</b>
birth?		No	Refer file to Program Support
The derivative parent was <u>issued</u> a certificate unde February 15, 1977.	er 3(1)(	c)or 3(	(1)(c.1) on or after 2.2
☐ Was the derivative parent issued a certificate		Yes	Proceed to <b>Section 4</b>
under 3(1)(c) or 3(1)(c.1) with an effective date before the child's birth?		No	Refer file to Program Support
The derivative parent was <u>issued</u> a certificate unde	er 3(1)(	d) on d	or after February 15, 1977. 2.2
☐ Was the derivative parent issued a certificate		Yes	Proceed to <b>Section 4</b>
under section 3(1)(d) on or after February 15, 1977?		No	Refer file to Program Support
The derivative parent was born in Canada on or aft	<u>ter</u> Jan	uary 1	, 1947. 2.3
☐ Was one of his/her parents (applicant's		Yes	Refer file to Program Support
grandparent) employed by a foreign		No	Proceed to <b>Section 4</b>
government? – Per response to Question 8a			
(last question - on Page 4 of current application)			

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Cloberation Available on write-Aria 2
Lacrie Attabenation

Was this parent residing outside Canada for		Yes	Refer file to Program Support
more than 2 years before January 1, 1947?		No	Proceed to next question
Was this parent a citizen of another country before January 1, 1947?		Yes No	Refer file to Program Support Proceed to <b>Section 4</b>
ne derivative parent was granted Canadian citi ebruary 15, 1977 under 10(1), 10(2) 10(3) or 10		after Ja	nuary 1, 1947 and prior to 2.4/2
Was the derivative parent granted Canadian citizenship under one of the above sections before February 15, 1977?		Yes	Proceed to <b>Section 4</b>
ONE OF THESE SCENARIOS APPLIES TO THIS AF	PLICANT		
☐ REFER FILE TO PROGRAM SUPPORT			
SECTION 4	PERFECT	ION	
	PERFECT		ation as described below
gents are only required to request docur	nents/ir	nforma	
	nents/ir	nforma	
gents are only required to request docur erfection must be done before referring	nents/ir	nforma	
gents are only required to request docur erfection must be done before referring  O YOU HAVE:	nents/ir to Progi	nforma ram Su	ipport.
gents are only required to request docurerfection must be done before referring  O YOU HAVE:  Two legible ID documents as per OnLine Manual?	nents/ir to Progi	nforma ram Su	ipport.
gents are only required to request docurerfection must be done before referring  O YOU HAVE:  Two legible ID documents as per OnLine Manual? Two photographs as per specifications?	nents/ir to Progi	nforma ram Su prescho	oolers)
gents are only required to request docurerfection must be done before referring  O YOU HAVE:  Two legible ID documents as per OnLine Manual? Two photographs as per specifications?  Documents to support name if different from birt	nents/ir to Progi	nforma ram Su prescho	oolers)
gents are only required to request docurerfection must be done before referring  O YOU HAVE: Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birt All relevant questions completed?	nents/ir to Progi	nforma ram Su prescho	oolers)
gents are only required to request docurerfection must be done before referring  O YOU HAVE: Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birt All relevant questions completed? Application signed?	ments/ir to Progr	nforma ram Su prescho	olers) revious certificate?
gents are only required to request docurerfection must be done before referring  O YOU HAVE: Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birt All relevant questions completed?	ments/ir to Progr	nforma ram Su prescho	olers) revious certificate?
gents are only required to request docurerfection must be done before referring  O YOU HAVE: Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birt All relevant questions completed? Application signed? All previously issued certificates accounted for (if APPLICATION IS APPROVED!!	nents/ir to Progr (one for th certifica	prescho	oolers) evious certificate?
gents are only required to request docurerfection must be done before referring  O YOU HAVE: Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birt All relevant questions completed? Application signed? All previously issued certificates accounted for (if	nents/ir to Progr (one for th certificated applicable	preschonte or proportion pricable	upport.  polers)  evious certificate?  NOT PEG/CANCEL UNTIL  e)?
gents are only required to request docurerfection must be done before referring  O YOU HAVE: Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birt All relevant questions completed? Application signed? All previously issued certificates accounted for (if APPLICATION IS APPROVED!! All PR cards/IMM 1000's surrendered or accounted Applicant's birth certificate with place of birth and	ments/ir to Progr  (one for th certificated for (if a d parentage)	preschoote or proposed policable pricable pricab	polers)  evious certificate?  NOT PEG/CANCEL UNTIL  e)? ginal or certified copy? FIRST  copy (for Quebec - issued since
gents are only required to request docurerfection must be done before referring  O YOU HAVE: Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birt All relevant questions completed? Application signed? All previously issued certificates accounted for (if APPLICATION IS APPROVED!! All PR cards/IMM 1000's surrendered or accounted Applicant's birth certificate with place of birth and TIME CERTIFICATE ONLY! Canadian parent's provincial birth certificate — or January 1, 1994), if applicable? ONLY IF FIRST TIME	ments/ir to Progr  (one for th certificate applicable ed for (if a d parenta iginal or co	preschoote or pr	polers)  evious certificate?  NOT PEG/CANCEL UNTIL  e)? ginal or certified copy? FIRST  copy (for Quebec - issued since OR CHILD; NO PREVIOUS
gents are only required to request docurerfection must be done before referring  O YOU HAVE: Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birt All relevant questions completed? Application signed? All previously issued certificates accounted for (if APPLICATION IS APPROVED!! All PR cards/IMM 1000's surrendered or accounted Applicant's birth certificate with place of birth and TIME CERTIFICATE ONLY! Canadian parent's provincial birth certificate — or January 1, 1994), if applicable? ONLY IF FIRST TIME CERTIFICATE FOR PARENT! "Important Notice" printed and placed in docket	nents/ir to Progr  (one for th certificate applicable ed for (if a d parenta iginal or co ME CERTIF	preschoote or pr	olers) evious certificate?  NOT PEG/CANCEL UNTIL  e)? ginal or certified copy? FIRST  copy (for Quebec - issued since OR CHILD; NO PREVIOUS  NLY IF FILE IS NOT BEING

31b non-Menno Pre C-37 2014/10/14

NAME/UCI:		

## 3(1)(c) and 3(1)(c.1) Checklist

This checklist is applicable only if the person was granted Canadian citizenship (and took the oath if required) on or after February 15, 1977.



IF CERTIFICATE WAS ISSUED UNDER PARAGRAPH 3(1)(c) AFTER April 17, 2009 CHECK GCMS

NOTES FOR CONFIRMATION THAT CLAIM WAS NOT <b>3(1)(h) or 3(1)(i)</b> . IF C CERTIFICATE UNDER <b>3(1)(h) or 3(1)(i)</b> REFER TO APPROPRIATE CHECKLIST	-
IF THERE IS A CURRENT OR PREVIOUS RECORD FOR THIS APPLICANT WHO WERE ISSUED DUE TO RENUNCIATION, REVOCATION, MISUSE OR THERE REVOCATION CASE FOR THE APPLICANT, REFER TO PROGRAM SUPPORTS	IERE NO CERTIFICATES IS A <b>CURRENT</b>
SECTION 1	
Was this person granted citizenship under subsection 5.1 (Adoption) or issued a certificate under paragraph 3(1)(c.1)?  □ No CONTINUE WITH	
SECTION 2	
Is applicant requesting a date of birth that differs from the previously issued certificate (and approved IMM 1436 not on file)?	□ Yes □ No
☐ Are previously issued certificates in the possession of a third party?	□ Yes
Has the person had multiple certificates (3 miniature certificates lost/stolen in the last 5 years)?	□ Yes □ No
Is there any indication of misuse of certificates on this file or on a previous file?	□ Yes □ No
Was this person granted citizenship under <b>5(2)(b)</b> or <b>5(4)</b> or Resumption of Canadian citizenship under <b>10(1)</b> , <b>11(1)</b> or <b>11(1.1)</b> after February 15, 1977?	□ Yes □ No
Is there any indication on this file or on a previous file that one of the applicant's <u>natural</u> parents was born in Canada or was Canadian before the applicant's birth?	□ Yes □ No
IF YES TO <u>ANY</u> QUESTION, REFER FILE TO PROGRAM SUPP If NO, CONTINUE WITH SECTION 3	ORT
SECTION 3 PERFECTION  Agents are only required to request documents/information as described b must be done before referring to Program Support.	elow. Perfection
DO YOU HAVE:	
Two legible ID documents as per OnLine Manual (one for pre-schoolers)?	
Two photographs as per specifications?	:6:2
☐ Documents to support name if different from birth certificate or previous cert ☐ All relevant questions completed?	ificate?
Application signed?	
All previously issued certificates accounted for (if applicable)? <b>DO NOT PEG/C</b> APPLICATION IS APPROVED!!	ANCEL UNTIL
All PR cards/IMM 1000's surrendered or accounted for (if applicable)?	
"Important Notice" printed and placed in docket on file cover? <b>3(1)(c.1) ONLY</b> ( ONLY IF FILE IS NOT BEING REFERRED TO PROGRAM SUPPORT )	!!
Contact client or post abroad for outstanding information,	
When everything is in order, approve application or refer file to P	rogram Support.

31c 2013/10/16 Agent signature: DATE:

Information disclosed under the Access
Information Art
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Lacole Attabemation

NAME/UCI:			

#### 3(1)(d) Checklist

This checklist is applicable only if:

-the person was born in Canada before February 15, 1977

or

- -the person was granted /issued a certificate before February 15, 1977 or
- -the person was born outside Canada before January 1, 1947



IF CERTIFICATE WAS ISSUED UNDER PARAGRAPH 3(1)(d) ON OR AFTER April 17, 2009 CHECK GCMS NOTES FOR CONFIRMATION THAT CLAIM WAS NOT 3(1)(f) OR 3(1)(j). IF CLIENT WAS ISSUED A CERTIFICATE UNDER 3(1)(f) OR 3(1)(j) REFER TO APPROPRIATE CHECKLIST.



IF THERE IS A **CURRENT OR PREVIOUS** RECORD **FOR THIS APPLICANT OR HIS PARENTS** WHERE NO CERTIFICATES WERE ISSUED DUE TO NO CLAIM, LOSS, RENUNCIATION, **REVOCATION**, MISUSE OR RECALL OF CERTIFICATE FOR APPLICANT OR PARENTS, **OR** THERE IS A CURRENT **REVOCATION** CASE, REFER TO PROGRAM SUPPORT

SECTION 1				
$\square$ Is applicant requesting a date of birth that differs from the birth certificate or	□ Yes			
previously issued certificate (and approved IMM 1436 not on file)?	□ No			
$\square$ Are previously issued certificates in the possession of a third party?	□ Yes			
	□ No			
$\square$ Has the person had multiple certificates (3 miniature certificates lost/stolen in	□ Yes			
the last 5 years?	□ No			
$\square$ Is there any indication of misuse of certificates on this file or on a previous	□ Yes			
file?	□ No			
IF YES TO ANY QUESTION, REFER FILE TO PROGRAM SUPPORT				
If NO, CONTINUE WITH SECTION 2				

	SECT	ION 2		
	SELECT THE HIGHLIGHTED SCENARIO T	HAT D	ESCR	RIBES THIS APPLICANT:
,	The applicant was granted Canadian citizenship as	an adu	lt on	or after January 1, 1947 and
	prior to February 15, 1977 and was never issued a	certific	ate ui	nder 3(1)(d)
				2.1
	☐ Was this applicant absent from Canada for more		Yes	Refer file to Program Support
	than 2 years <u>after</u> being granted and <u>before</u>		No	Proceed to next question
	February 15, 1977?			
	Did this person indicate that they acquired the		Yes	Refer file to Program Support
	citizenship of another country (other than by		No	Proceed to <b>Section 3</b>
	birth in that country) after being granted and			
	<u>before</u> February 15, 1977?			
	The applicant was granted Canadian citizenship as	a mino	r on c	or after January 1, 1947 and
	prior to February 15, 1977 and was never issued a	certific	ate ui	nder 3(1)(d)
				2.2
	☐ Was this applicant (and /or parent(s)) absent		Yes	Refer file to Program Support
	from Canada for more than 2 years after being		No	Proceed to next question
	granted and <u>before</u> February 15, 1977?			
	Did this person (and /or parent(s)) acquire the		Yes	Refer file to Program Support
	citizenship of another country (other than by		No	Proceed to <b>Section 3</b>
	birth in that country) after being granted and			
	before February 15, 1977?			

February 15, 1977 (including Born in Canada)	cer tiii	cate ui	nder 3(1)(d) on or after
			2.
Do previous records indicate that applicant resumed citizenship under Section 6 or Subsection 10(4) or Section 18(4) or Section 20(3)?		Yes No	Refer file to Program Support Proceed to <b>Section 3</b>
he applicant was born in Canada at any time befor certificate under 3(1)(d)	e Feb	ruary 1	L5, 1977 and was never issued
			2.
Was this applicant (and /or parent(s)) residing outside Canada for more than 2 years <b>before</b> February 15, 1977?		Yes No	Refer file to Program Support Proceed to next question
Was this applicant (and /or parent(s)) a citizen of another country <b>before</b> February 15, 1977?		Yes No	Refer file to Program Support Proceed to next question
If this applicant was born on or after January 1,		Yes	Refer file to Program Support
1947, was either parent employed in Canada by a foreign government or international agency?		No	Proceed to next question
If this applicant is a woman, did this woman		Yes	Refer file to Program Support
marry before January 1, 1947?		No	Proceed to <b>Section 3</b>
one of these scenarios applies to this applicant			
gents are only required to request documer	nts/in		
agents are only required to request documer erfection must be done before referring to I	nts/in	ıforma	
gents are only required to request documer erfection must be done before referring to I OO YOU HAVE:  Two legible ID documents as per OnLine Manual?	nts/in	ıforma	
gents are only required to request documer erfection must be done before referring to I O YOU HAVE:  Two legible ID documents as per OnLine Manual? Two photographs as per specifications?	nts/in Progr	aforma am Su	upport.
gents are only required to request documer erfection must be done before referring to I O YOU HAVE:  Two legible ID documents as per OnLine Manual?	nts/in Progr	aforma am Su	upport.
Agents are only required to request documer Perfection must be done before referring to IDO YOU HAVE:  Two legible ID documents as per OnLine Manual? Two photographs as per specifications?  Documents to support name if different from birth ce	nts/in Progr	aforma am Su	upport.
Agents are only required to request documer Perfection must be done before referring to IDO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth cells all relevant questions completed?	nts/in Progr	te or pr	upport. revious certificate?
Agents are only required to request documer Perfection must be done before referring to IDO YOU HAVE:  Two legible ID documents as per OnLine Manual? Two photographs as per specifications? Documents to support name if different from birth cells All relevant questions completed? Application signed? All previously issued certificates accounted for (if applications)	nts/in Progr ertifica	te or pr	upport.  evious certificate?  NOT PEG/CANCEL UNTIL
Agents are only required to request documer Perfection must be done before referring to Incomplete Perfection	ertifica	te or pr	upport.  evious certificate?  NOT PEG/CANCEL UNTIL  e)?
Perfection must be done before referring to Incomplete Perfection	ertifica ertifica or (if a origin NLY! ile cov	te or proposed or central or cent	revious certificate?  NOT PEG/CANCEL UNTIL  e)?  ertified copy (for Quebec – issued  NLY IF APPLICANT'S ORIGINAL  AS SENT WITH PREVIOUS
Perfection must be done before referring to Incomplete Perfection	ertifica ertifica or (if ap origin NLY! ile cov IF NO	te or proposed of the proposed	evious certificate?  NOT PEG/CANCEL UNTIL  e)?  ertified copy (for Quebec – issued  NLY IF APPLICANT'S ORIGINAL  AS SENT WITH PREVIOUS  PPORT)
Agents are only required to request documer Perfection must be done before referring to IDO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth cell All relevant questions completed?  Application signed?  All previously issued certificates accounted for (if apple APPLICATION IS APPROVED!!  All PR cards/IMM 1000's surrendered or accounted for Applicant's provincial birth certificate (if applicable)—since January 1, 1994)? FIRST TIME CERTIFICATE OF CLAIM WAS 4(1)(b), 5(1)(b), RBA, 39B(1) or 42(1) OR CERTIFICATE AND FILE IS NOT BEING REFERRED TO PROVED IN THE PROPERTY OF THE PROPERTY O	ertifica ertifica ertifica or (if al origin NLY! ille cov IF NO ROGR	te or proposed of the proposed	nevious certificate?  NOT PEG/CANCEL UNTIL  e)?  rtified copy (for Quebec – issued NLY IF APPLICANT'S ORIGINAL AS SENT WITH PREVIOUS PPORT)  ormation/documents.

NAME/UCI:		

#### 3(1)(e) Checklist

#### This checklist is applicable only if:

-the person was previously issued a certificate under paragraph 3(1)(e) (or 4(3) registration letter was issued)



IF FIRST CERTIFICATE WAS ISSUED UNDER PARAGRAPH 3(1)(e) ON OR AFTER April 17, 2009 CHECK GCMS NOTES FOR 3(1)(g) NOTE. [REFER TO 3(1)(g) CHECKLIST IF 3(1)(g) NOTE IS ON GCMS. REFER TO PROGRAM SUPPORT IF 3(1)(g) NOTE IS NOT ON GCMS]



IF THERE IS A CURRENT OR PREVIOUS RECORD OF THE **APPLICANT OR THE DERIVATIVE PARENT** WHERE NO CERTIFICATES WERE ISSUED OR IF THERE IS EVIDENCE OF NO CLAIM,

POSSIBLE LOSS, RENUNCIATION, REVOCATION, MISUSE OR RECALL OF CERTIFICATE, REFER FILE

TO PROGRAM SUPPORT

POSSIBLE LOSS, RENUNCIATION, REVOCA TO PROGRAM SUPPORT	TION, MISUSE OR RECALL OF CERT	IFICATE, REFER FILE
SEC	TION 1	
Is applicant requesting a date of birth that differs from the previously issued certificate?	<ul><li>☐ Yes REFER FILE TO PR</li><li>☐ No CONTINUE WITH</li></ul>	OGRAM SUPPORT NEXT QUESTION
☐ Is this applicant a Mennonite?	<ul><li>☐ Yes REFER FILE TO PR</li><li>☐ No CONTINUE WITH</li></ul>	OGRAM SUPPORT NEXT QUESTION
Was this person issued their <u>first</u> certificate under 3(1)(e) <b>AFTER</b> April 17, 2009?	<ul><li>☐ Yes REFER TO 3(1)(g)</li><li>☐ No CONTINUE WITH</li></ul>	
SEC	TION 2	
Are previously issued certificates in the posses	sion of a third party?	□ Yes □ No
Has the person had multiple certificates (3 min in the last 5 years)?	iature certificates lost/stolen	□ Yes □ No
Is there any indication of misuse of certificates file?	on this file or on a previous	□ Yes □ No
IF YES TO <u>ANY</u> QUESTION, REI If NO, CONTINU	ER FILE TO PROGRAM SUPP E WITH SECTION 3	ORT
SECTION 3  Agents are only required to request document must be done before referring to Program Sup		ow. Perfection
DO YOU HAVE:		
Two <b>legible</b> ID documents as per OnLine Manu	al?	
☐ Two photographs as per specifications?		
Documents to support name if different from k	oirth certificate or previous certific	cate?
All relevant questions completed?		
☐ Application signed? ☐ All previously issued certificates accounted for	DO NOT DEC/CANCEL LINETIL AD	DUICATION IS
APPROVED!!	: DO NOT PEG/CANCEL ONTIL AP	PLICATION IS
☐ All PR cards/IMM 1000's surrendered or accou	nted for (if applicable)?	
"Important Notice" printed and placed in dock REFERRED TO PROGRAM SUPPORT)	et on file cover? ( <u>ONLY</u> IF FILE IS I	NOT BEING
Contact client or post abroad for outsta	anding information/docum	nents.

31e 2013/04/15 Agent signature : DATE:

NIANAE /LICI.			
NAME/UCI:			

## 3(1)(f) Checklist

This checklist is applicable only if:

-the person was previously issued a certificate under paragraph 3(1)(f)



IF THERE IS A CURRENT OR PREVIOUS RECORD WIT REVOCATION OR RECALL OF CERTIFICATE, REFER FI	_
SECTION 1	
Is applicant requesting a date of birth that differs from the certificate (and approved IMM 1436 not on file)?	ne previously issued
$\square$ Are previously issued certificates in the possession of a t	hird party?     Yes  No
Has the person had multiple certificates (3 miniature cer in the last 5 years)?	tificates lost/stolen
☐ Is there any indication of misuse of certificates on this fil file?	e or on a previous
IF YES TO <u>ANY</u> QUESTION, REFER FILE If NO, CONTINUE WITH	
SECTION 2 PERFE	CTION
Agents are only required to request documents Perfection must be done before referring to Pro	
DO YOU HAVE:	
Two legible ID documents as per OnLine Manual?	
Two photographs as per specifications?	
<ul><li>☐ Documents to support name if different from birth certif</li><li>☐ All relevant questions completed?</li></ul>	icate or previous certificate?
Application signed?	
All previously issued certificates accounted for (if applica APPLICATION IS APPROVED!!	ible)? DO NOT PEG/CANCEL UNTIL
"Important Notice" printed and attached to file cover fo CLAIM WAS 4(1)(b), 5(1)(b), RBA, 39B(1) or 42(1) AND F SUPPORT)	
Contact client or post abroad for outstanding i	nformation/documents.
When everything is in order, approve applica Support.	
Agent Signature:	DATE:

NAME/UCI:		

## 3(1)(g) Checklist

This checklist is applicable only if:

-the person was previously issued a certificate under paragraph 3(1)(g)

<u>or</u>

- -the person was born outside Canada to a Canadian parent between January 1, 1947 and February 14, 1977 and
- -has never been issued a citizenship certificate



ENSURE COMPLETE SEARCH OF RECORDS HAS BEEN COMPLETED BASED ON NAME AND DATE

OF BIRTH



<u>IF THERE IS EVIDENCE OF NO CLAIM, RENUNCIATION, MISUSE OR RECALL OF CERTIFICATE, REFER FILE TO PROGRAM SUPPORT</u>

SEG	CTION	1		
Is applicant requesting a date of birth that differs from the previously issued certificate (and approved IMM 1436 not on file)?		Yes No	REFER FILE TO PROGRAM S CONTINUE WITH NEXT QUI	
☐ Was this person previously issued a certificate under 3(1)(g)?		Yes No	CONTINUE WITH SECTION : CONTINUE WITH NEXT QUI	
Was this person issued their <u>first</u> certificate under 3(1)(e) <b>AFTER</b> April 17, 2009?		Yes	CHECK GCMS NOTES FOR 3 NOTE AND CONTINUE WITH SECTION 2 (REFER TO PROG SUPPORT IF NO 3(1)(g) NO	H GRAM
		No	REFER FILE TO PROGRAM	SUPPORT
SEG	CTION	2		
Are previously issued certificates in the posse	ession of	a third	party?	
Has the person had multiple certificates (3 m in the last 5 years)?	iniature	certifica	ates lost/stolen	
Is there any indication of misuse of certificate file?	es on thi	s file or	on a previous	
IF YES TO <u>ANY</u> QUESTION, R If NO, CONTIN				

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SECTION 3 PERFECTION
Agents are only required to request documents/information as described below. Perfection
must be done before referring to Program Support.
DO YOU HAVE:
Two <b>legible</b> ID documents as per OnLine Manual?
☐ Two photographs as per specifications?
Documents to support name if different from birth certificate or previous certificate?
All relevant questions completed?
Application signed?
All previously issued certificates accounted for (if applicable)? <b>DO NOT PEG/CANCEL UNTIL APPLICATION IS APPROVED!!</b>
All PR cards/IMM 1000's surrendered or accounted for (if applicable)?
Applicant's (original/certified copy) birth certificate with DOB and parentage? FIRST TIME CERTIFICATE ONLY!
Canadian parent's provincial birth certificate – original or certified copy (for Quebec - issued since January 1, 1994), if applicable? <b>ONLY IF FIRST TIME CERTIFICATE; NO PREVIOUS CERTIFICATE FOR PARENT!</b>
"Important Notice" printed and placed in docket on file cover? ( ONLY IF FILE IS NOT BEING REFERRED TO PROGRAM SUPPORT)
Contact client or post abroad for outstanding information/documents.
When everything is in order, approve application or refer file to Program
Support.
Agent Signature: DATE:

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Lacrie Altaberration

NAME/UCI:		

## 3(1)(h) Checklist

This checklist is applicable only if:

IF THERE IS A CURRENT OR PREVIOUS RECORD WITH ANY EVIDENCE OF RE REVOCATION OR RECALL OF CERTIFICATE, REFER FILE TO PROGRAM SUPP	
SECTION 1	
Is applicant requesting a date of birth that differs from the previously issued certificate (and approved IMM 1436 not on file)?	□ Yes □ No
Is this applicant a Mennonite?	□ Yes □ No
Are previously issued certificates in the possession of a third party?	□ Yes □ No
Has the person had multiple certificates (3 miniature certificates lost/stolen in the last 5 years)?	□ Yes □ No
Is there any indication of misuse of certificates on this file or on a previous file?	□ Yes □ No
IF YES TO <u>ANY</u> QUESTION, REFER FILE TO PROGRAM SU If NO, CONTINUE WITH SECTION 2	JPPORT
If NO, CONTINUE WITH SECTION 2  SECTION 2 PERFECTION  Agents are only required to request documents/information as definition as definition as definition.	
If NO, CONTINUE WITH SECTION 2	
SECTION 2 PERFECTION  Agents are only required to request documents/information as dependent on the program of	
SECTION 2 PERFECTION Agents are only required to request documents/information as dependent on the perfection must be done before referring to Program Support.  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?	escribed below
SECTION 2 PERFECTION  Agents are only required to request documents/information as dependent of the program of	escribed below
SECTION 2 PERFECTION  Agents are only required to request documents/information as dependent of the perfection must be done before referring to Program Support.  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth certificate or previous certifications completed?	escribed below
SECTION 2 PERFECTION  Agents are only required to request documents/information as deperfection must be done before referring to Program Support.  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth certificate or previous certifications application signed?  Application signed?	escribed below
SECTION 2 PERFECTION  Agents are only required to request documents/information as deperfection must be done before referring to Program Support.  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth certificate or previous certifications completed?	escribed below
SECTION 2 PERFECTION  Agents are only required to request documents/information as deperfection must be done before referring to Program Support.  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth certificate or previous certifications completed?  All relevant questions completed?  Application signed?  All previously issued certificates accounted for (if applicable)? DO NOT PEG/CA	escribed below ficate?
SECTION 2 PERFECTION  Agents are only required to request documents/information as deperfection must be done before referring to Program Support.  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth certificate or previous certificate all relevant questions completed?  Application signed?  All previously issued certificates accounted for (if applicable)? DO NOT PEG/CAAPPLICATION IS APPROVED!!  "Important Notice" printed and attached to file cover for mailing? (ONLY IF FILE)	escribed below ficate?  ANCEL UNTIL LE IS NOT BEING

Agent Signature:

NAME/UCI:		

## 3(1)(i) Checklist

This checklist is applicable only if:

-the person was previously issued a certificate under paragraph 3(1)(i)

SECTION 1		
Is applicant requesting a date of birth that differs from the previously issued certificate (and approved IMM 1436 not on file)?		Yes No
Are previously issued certificates in the possession of a third party?		Yes No
Has the person had multiple certificates (3 miniature certificates lost/stolen in the last 5 years)?		Yes No
Is there any indication of misuse of certificates on this file or on a previous file?		Yes No
IF YES TO <u>ANY</u> QUESTION, REFER FILE TO PROGRAM SU If NO, CONTINUE WITH SECTION 2	IPPOR	Т
,		
SECTION 2 PERFECTION  Agents are only required to request documents/information as de	escribe	ed below.
SECTION 2 PERFECTION  Agents are only required to request documents/information as de  Perfection must be done before referring to Program Support	escribe	ed below.
SECTION 2 PERFECTION Agents are only required to request documents/information as de Perfection must be done before referring to Program Support DO YOU HAVE:	escribe	ed below.
SECTION 2 PERFECTION Agents are only required to request documents/information as de Perfection must be done before referring to Program Support DO YOU HAVE:	escribe	ed below.
SECTION 2 PERFECTION  Agents are only required to request documents/information as despection must be done before referring to Program Support  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?		ed below.
SECTION 2 PERFECTION  Agents are only required to request documents/information as desperience of the perfection must be done before referring to Program Support  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth certificate or previous certificate.		ed below.
SECTION 2 PERFECTION  Agents are only required to request documents/information as despected in must be done before referring to Program Support  DO YOU HAVE:  Two legible ID documents as per OnLine Manual?  Two photographs as per specifications?  Documents to support name if different from birth certificate or previous certif  All relevant questions completed?		ed below.
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## 3(1)(j) Checklist

## This checklist is applicable only if:

-the person was previously issued a certificate under paragraph 3(1)(j)

SECTION 1		
		Vaa
Is applicant requesting a date of birth that differs from the previously issued certificate (and approved IMM 1436 not on file)?		Yes No
Are previously issued certificates in the possession of a third party?		Yes No
Has the person had multiple certificates (3 miniature certificates lost/stolen in the last 5 years)?		Yes No
Is there any indication of misuse of certificates on this file or on a previous file?		Yes No
IF YES TO <u>ANY</u> QUESTION, REFER FILE TO PROGRAM SU If NO, CONTINUE WITH SECTION 2		<b>`</b>
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