Immigration, Refugees and Citizenship Canada | Immigration, Réfugiés et Citoyenneté Canada
Information disclosed under the Access to Information Act
L'information divulguée en vertu de la loi sur l'accès à l'information

Activity: Verify the Occupational Group

Scenario 1:

The applicant is a single 41 year old from the USA. They declare their primary occupation as Cafeteria Supervisor (NOC 62020). They are applying to be a member of the FSW Class.

Analyst Recommendation: Approval

Summary Notes: Employment letter confirms six years full-time work experience with Kentucky College. Employer provides job description. No concerns regarding employer.

e-Doc# 123456789: (excerpt of job description)

The applicant is the Cafeteria Supervisor for our Main Cafeteria. Their primary responsibility is to supervise, direct and co-ordinate the activities of workers who prepare, portion, and serve food. They have been employed with Kentucky College for the past six years.

Main Duties:

- supervise, co-ordinate and schedule the activities of staff who prepare, portion and serve food

estimate and order ingredients and supplies required for meal preparation
establish work schedules and procedures
maintain records of stock, repairs, sales and wastage
train staff in job duties, and sanitation and safety procedures
ensure that food and service meet quality control standards
plan cafeteria menus

ANSWER:

A review of the job description is consistent with the lead statement and main duties of the applicant's declared occupation. As such, the applicant did use the correct NOC code for his primary occupation.

Immigration, Refugees and Citizenship Canada | Immigration, Réfugiés et Citoyenneté Canada
Information disclosed under the Access to Information Act
L'information divulguée en vertu de la loi sur l'accès à l'information

Scenario 2:

The principal applicant Harman GUPTA and his wife JEENA are applying as members of the FSW Class. Harman's declared primary occupation is Financial Services Officer (NOC63102).

Analyst Recommendation: Review Required

Summary Notes: Employment letter confirms seven years full-time work experience with State Bank of India. Employer provides job description. Web search confirms employer. Review duties.

e-Doc# 123456789: (excerpt of job description)

Mr. Gupta has been employed as one of our Financial Services Officer at one of our Chandigarh branches. As a Financial Services Officer he helps sell basic deposit, investment and loan products and services to individuals at the front counter.

Main Duties:

- promote the sale of deposit, investment, credit and loan products and services at the front counter
- process customer cash deposits and withdrawals, cheques, transfers, bills and credit card payments, money orders, certified cheques and other related banking transactions
- obtain and process information required for the provision of services, such as opening accounts and savings plans and purchasing bonds
- sell travellers' cheques, foreign currency and money orders
- answer enquiries and resolve problems or discrepancies concerning customers' accounts
- inform customers of available banking products and services to address their needs

ANSWER:

A review of the job description is not consistent with the lead statement and main duties of the applicant's declared occupation. The job description is consistent with the occupation of a Customer Service Representative (NOC64400). This change in TEER category affects the applicants' ability to meet the requirements of the FSW Class.